



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

3 June 2013

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors J Armstrong, D Bell, J Blakey, A Bonner,
J Buckham, J Chaplow, P Charlton, P Conway,
K Corrigan, N Foster, D Freeman, S Guy, D Hall,
G Holland, A Hopgood, N Martin, B Moir, M Nicholls,
R Ormerod, M Plews, M Simmons, D Stoker, P Taylor,
J Turnbull, M Wilkes and M Williams).

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** to be held in the Main Hall, Town Hall, Durham, on Tuesday 11 June 2013 at 12.00 pm.

BUSINESS

1. Prayers
2. Apologies for Absence
3. Recording of Proceedings
4. Election of Mayor
5. Appointment of Deputy Mayor

Note: The newly elected Mayor and Deputy Mayor will retire to the Robing Room and the Meeting will adjourn for 5 minutes.

6. The newly elected Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor
7. Mayor's Acceptance Speech

County Hall, Durham, DH1 5UL
Tel: 03000 269731 Fax: (0191) 3834206
Web Site: www.durham.gov.uk

8. Vote of thanks to Retiring Mayor
9. Minutes of the Meeting held on 20 March 2013 (Pages 1 - 2)
10. Mayor's Announcements
11. Resignations:-
 - Macebearer
(Mr B Petre)
 - Guard
(Mr S Lincoln)
12. To swear in Mr M Duggan as a Member of the Mayor's Bodyguard
13. Appointment of the following Officers:-
 - Pant Master
(Mr D Marrs)
 - Billet Master
(Chief Superintendent Ivan Wood, Durham Constabulary)
 - Macebearer
(Mr D Baker)
 - Swordbearer
(Mr S Lincoln)
 - Deputy Bearer
(Mr F Bilton)
 - Assistant Deputy Bearer
(Mr W Gray)
 - Honorary Judicial Recorder
(His Honour Judge Christopher Prince)
 - Recorder
(Mrs C Greenlay)
 - Mayor's Chaplain
(The Dean of Durham)
14. Meetings of the Charter Trustees for the City of Durham (Pages 3 - 4)
15. Presentation of Mayoral Service Medals to Mr D Watson and Mr F Bilton

Yours faithfully

Clerk

- Note:**
- (i) Members are requested to be seated by 11.50 am.
 - (ii) At the end of the Meeting and following photographs, lunch will be served in the Lantern Room and Burlison Gallery.
 - (iii) Robes are available in the Council Chamber.